

# **SU406 Leader Meeting October 4<sup>th</sup>, 2016**

**Please sit with your troop  
and sign in on one line.**

**Thank you for attending.**

# Opening

- Promise:

On my honor, I will try

To serve God\* and my country

To help people at all times

And to live by the Girl Scout Law

# Troop 40172

- Thank you to Natalie U for presenting on behalf of her troop.
- Girl Scout Birthday
  - Troop 40172 is hosting the Girl Scout Birthday on Friday, March 17<sup>th</sup>. This is a fundraiser for the troop for their European tour later in the year. See the flyer on <http://su406.org>
- Make Your Wish Come True
  - The girls are working on the Bliss Journey and would like to help a troop with their Girl Scout dream. If you have a request for them, e-mail Denise at [mapsurban1971@gmail.com](mailto:mapsurban1971@gmail.com)

# Team

- Team Introductions
  - Please see the team handout for contacts. If you did not get a team handout, please e-mail Donna-Marie at [su406registrar@gmail.com](mailto:su406registrar@gmail.com)
- Team Openings
  - School Organizers for many schools
  - Cookie Team Help
  - If you would like to be part of the Service Unit team, please contact Selena at [su406manager@gmail.com](mailto:su406manager@gmail.com)

# 2016-2017 Overview

- Theme of the year: Flexibility
  - Remember, the Girl Scout program was designed to incorporate choice. There is not one “right” way to do your meetings, badge order, and activities. Be sure to involve all of your parents as volunteers and call on them to help you out in times of need.
- Goals
  - Girl membership: 1,036
    - Actual as of 9/30: 727
  - Adult membership: 628
    - Actual as of 9/30: 444
  - Fall Product: \$97,467.12
  - Cookies: 11,053 cases
  - Family Partnership: \$2,140

# 2016-2017 Overview

- Family Partnership Challenge
  - What is FP?
    - Annual giving campaign where families in Girl Scouts can help other families and adults become Girl Scouts through financial assistance, provide adult training and volunteer support, and maintain our camps.
  - If every girl would contribute \$2 toward Family Partnership, we would make our goal
  - Please take Family Partnership forms. Bring them to the next meeting with donations and we will submit them (or you can submit them directly and let Christy know at [su406finance@gmail.com](mailto:su406finance@gmail.com)).
  - Direct link to the on-line Family Partnership page: <http://www.girlscoutsgcnwi.org/en/donate/family-partnership.html>

# Updates

- Opportunity Catalog
  - <http://tinyurl.com/TroopDetails>
  - This is where you give your troop details to council
    - Meeting information
    - Open girl slots
    - Open volunteer slots
  - This appears when prospective girls are searching for troops to join.
- Girl Scout Program Update
  - Stay tuned for updates to the program throughout the year, including simplified journey programs and a focus areas from Girl Scouts of the USA. Keep up on the latest news at [www.girlscouts.org](http://www.girlscouts.org)
- Volunteer Essentials Updates
  - There are many updates this year. Please be sure you read through Volunteer Essentials (one given per troop). The “What’s new is located here:  
[http://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/forms/VE\\_2016-17\\_WhatsNew.pdf](http://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/forms/VE_2016-17_WhatsNew.pdf)

# Recruitment

- Service Unit Team
  - Jennifer Malone, Girl Placement in Troops
    - If you have room in your troop for more girls, contact Jen so she can help you out: [su406info@gmail.com](mailto:su406info@gmail.com)
  - Liz Ksiazek, Adults wanting to be new leaders
    - Liz conducts our New Leader welcome sessions. If you have questions as new leaders, send Liz an e-mail at [su406newleader@gmail.com](mailto:su406newleader@gmail.com)
  - Donna-Marie Advani, Registrar
    - Donna-Marie helps troops make sure their registration lists are correct and updated. You can reach her at [su406registrar@gmail.com](mailto:su406registrar@gmail.com)



# Registration

- Donna-Marie Advani
  - [su406registrar@gmail.com](mailto:su406registrar@gmail.com)
    - For questions on how to register, help understanding the process, getting paper registration forms.
  - [reghelp@girlscoutsgcnwi.org](mailto:reghelp@girlscoutsgcnwi.org)
    - For help with the registration on-line system, moving members from troop to troop, correcting information.
  - Always copy Donna-Marie so she is aware of issues and can follow up.
- Early Registration Patches
  - Patches have been mailed out. If you registered during the Early Registration period in the spring and have not received your patch, please contact Patsy at [proriguez@girlscoutsgcnwi.org](mailto:proriguez@girlscoutsgcnwi.org)

# Training

- Local Trainings
  - We will be having a Super Saturday training next month (where we do a Volunteer Essentials in the morning and grade level in the afternoon so you get your training all at one). We are waiting to hear about a place available to have the training.
  - Kim will be getting together a First Aid/CPR training once the World Series is over. If you need First Aid/CPR certification, please e-mail [su406website@gmail.com](mailto:su406website@gmail.com)
- Council Trainings
  - There are many ways to do training:
    - Self Study
    - Webinar
    - In Person
    - eLearning
  - See the council training pages:  
<http://www.girlscoutsgcnwi.org/en/for-volunteers/training.html>

# Community Service

- Shane Sexton,  
[su406communityservice@gmail.com](mailto:su406communityservice@gmail.com)
  - Stay tuned for more information about community service from our service unit. In the meantime, let us know what community service your troop is doing. Post your stories to the e-mail above and we will compile them.

# Fall Product

- Michaela Shafar, [su406fallproduct@gmail.com](mailto:su406fallproduct@gmail.com)
  - Fall Product is underway.
  - Order taking ends on October 23<sup>rd</sup>
  - Troops enter orders on October 24<sup>th</sup> and 25<sup>th</sup>
    - On-line orders will automatically show up
    - Magazine order forms and nut/candy order forms will need to be entered
  - Troops can add girls who are not showing in Nut-E on October 7<sup>th</sup>. Please let Donna-Marie know if you have added any girls as they are not showing officially registered (unless they registered after the 7<sup>th</sup>). Send her the girl's full name and your troop number at [su406registrar@gmail.com](mailto:su406registrar@gmail.com)
  - Drop off paperwork to Michaela by October 27<sup>th</sup>
  - Help times
    - See your troop envelope for call in times with council's product program team.
    - We will be at the Starbuck's on Biesterfield in Elk Grove at the following times:
      - Monday, October 24<sup>th</sup> from 9:30am – noon
      - Tuesday, October 25<sup>th</sup> from 6:00pm – 9:00pm

# Field Trips

- Field Trips and Council Activities
  - Field Trip Team
    - Shelly Valenzia
    - Tricia McCoy
    - [su406fieldtrips@gmail.com](mailto:su406fieldtrips@gmail.com)
  - Stay tuned in November for a Field Trip refresher!

# Events

- Donna-Marie Advani – [su406events@gmail.com](mailto:su406events@gmail.com)
- See the website: <http://su406.org> for all of the flyers
  - November 4<sup>th</sup>: Musician Badge for Juniors
  - February 4<sup>th</sup>: Thinking Day
  - Troop 40172 fundraiser – March 17<sup>th</sup>: Girl Scout Birthday
  - April 21<sup>st</sup> – 23<sup>rd</sup>: White Pines (Junior and above)
- To be scheduled:
  - Daisy/Brownie Frozen series
  - Junior/Cadette Harry Potter series
  - Journeys: need volunteers (send an e-mail to Selena at [su406manager@gmail.com](mailto:su406manager@gmail.com) if you can help)

# Finance

- End of year reports still missing
- Bank letters from American Chartered
  - Addressed to incorrect person (mail merge problem with bank)
  - You need a new bank card
    - See VE for the tax id (not the tax exempt number)
    - Zip code is 60603
  - See the e-mail from Selena with detailed contact information for Stacie and Vince at American Chartered
- ACH
  - Submit Fall Product and Cookie ACH on-line
  - Yes, you have to submit new ACH form every year – there are too many changes to authorized persons on the account and accounts themselves
- New Accounts
  - Selena will be available at American Chartered at Higgins/National Parkway on October 22<sup>nd</sup> from 9am – noon for anyone who needs to change account signers or start accounts. Everyone who is a signer should arrive at the same time. E-mail Selena at [su406manager@gmail.com](mailto:su406manager@gmail.com) if you are planning to be there.
  - If you bank elsewhere, please e-mail Christy at [su406finance@gmail.com](mailto:su406finance@gmail.com). Please be aware that Christy works during the week, so is unable to meet Monday – Friday. If you need a weekday meet, we highly recommend you choose American Chartered and Selena can meet you there. Otherwise, we will try to work with you for a solution.

# Leader Recognition

- Girl Scouts of the USA Awards
  - Nomination for the following awards are due November 1<sup>st</sup>. Please e-mail Selena if you are interested in nominating someone so we can make sure all the paperwork is filled out. For details on the awards, click here:  
<http://www.girlscoutsgcnwi.org/en/for-volunteers/recognitions.html>
    - Appreciation Pin
    - Honor Pin
    - Thanks Badge
- Service Unit Approved Awards (due January 1<sup>st</sup>)
  - Hidden Heroine
  - New Found Treasure
  - Volunteer of Excellence



# To Do

- Update your troop information in the Opp Cat
  - <http://tinyurl.com/TroopDetail>
- Send Donna-Marie any changes to troop leadership at [su406registrar@gmail.com](mailto:su406registrar@gmail.com) so she can update our service unit records and our e-mail lists (we do not get them from council)
- Log in to nut-E to make sure your passwords work
- Send any field trip requests and/or permission forms
  - [su406fieldtrips@gmail.com](mailto:su406fieldtrips@gmail.com)
- Turn in your ACH
  - <https://fs24.formsite.com/gsgcnwi2/form28/index.html>