

# SU406 Leader Meeting January 10<sup>th</sup>, 2017

Thank you to everyone who came!



# Opening

- Promise:

On my honor, I will try

To serve God\* and my country

To help people at all times

And to live by the Girl Scout Law



# 2016-2017 Overview

- Theme of this meeting: Roll/Role Call
- Goals
  - Girl membership: 1,036
    - Actual as of 1/8: 998 – help us find more girls!!!
  - Adult membership: 628
    - Actual as of 1/8: 543 – make sure your volunteers are registered (Cookie volunteers must be members)
  - Fall Product: \$97,467.12
    - Actual: \$95,841 – we beat last year's #!!!
  - Cookies: 11,053 cases
  - Family Partnership: \$2,140
    - Actual: \$575

# New Leaders

- Welcome Session Scheduling
  - If you have not participated in a welcome session, sign up on the sheet at the front. This is mandatory for all new troop leaders and is where you will get your Volunteer Essentials book, forms, and information about being a new troop leader. If you have not had an opportunity to attend a welcome session, please e-mail Liz at [su406newleader@gmail.com](mailto:su406newleader@gmail.com)
- Mandatory Leader Training (found at the training portal: <https://www.girlscoutsgcnwi.org/en/for-volunteers/training.html>)
  - GS101
  - Basics of Inclusion
  - Volunteer Essentials
  - Grade Level

# The Shop!

- Welcome Jennifer and Brittany!
- Look for updates on-line
  - Be sure to go to our council website shop
    - [www.girlscoutsgcnwi.org](http://www.girlscoutsgcnwi.org) and click on “Shop”
    - Your purchases through our shop directly benefit our council
  - Monthly specials
    - 10% off fun patches for January for rewards
  - The shops will be closed Monday, January 16<sup>th</sup>
  - Vernon Hills:
    - Direct line: 224-207-9246
    - [shopvh@girlscoutsgcnwi.org](mailto:shopvh@girlscoutsgcnwi.org)
- If you would like a summary of your shop purchases for your final finance report of the year, Jennifer offered assistance. E-mail your request (include your name, date range and troop number) to [jwood@girlscoutsgcnwi.org](mailto:jwood@girlscoutsgcnwi.org)

# Camp Registration

- Camp registration opens February 1<sup>st</sup>!
- Here is the camp brochure:  
<https://www.girlscoutsgcnwi.org/en/camp/summer-camp.html>
- There are day camps, overnight camps, workshops, and opportunities for older girls to help. We even have a bus stop locally! Check out the offerings. Girls can go individually or a whole troop can work towards a camp experience with their cookie program!



# Troop 40172

- Girl Scout Birthday Event
  - All troops in our area are invited
  - Stevenson Elementary School, Elk Grove
  - It is a “camp” theme
  - \$6 per girl/\$2 per adult
    - You can invite a “friend” – a girl who is not a Girl Scout. She would pay the girl price
    - Adults are limited to girl:adult ratios so we can make sure as many girls have the opportunity.
  - This is a troop fundraiser to help Troop 40172 earn their way to their final Girl Scout trip!
  - Questions: [mapsurban1971@gmail.com](mailto:mapsurban1971@gmail.com)
  - Links
    - Invitation video: <https://youtu.be/0mxl0iUBglU>
    - Flyer: [https://su406dotorg.files.wordpress.com/2015/12/su406-flyer\\_2017-girl-scout-birthday-party.pdf](https://su406dotorg.files.wordpress.com/2015/12/su406-flyer_2017-girl-scout-birthday-party.pdf)



# Leader's Conference

- Welcome to our facilitators
  - Bonnie and Madelon
- What is this?
  - It is a day of workshops (songs, skills, etc) to help leaders find new ideas, meet new people, and add to their skills within Girl Scouts. It is open to all leaders and volunteers. It does not replace your grade level or other required trainings – it is designed to augment it.
  - Come for the whole day or only a few workshops. The cost is the same and includes continental breakfast and a catered lunch.
- Dates
  - Vernon Hills on Jan 21<sup>st</sup>: questions, e-mail Rebecca [rbrewer@girlscoutsgcnwi.org](mailto:rbrewer@girlscoutsgcnwi.org)
  - Camp Butternut Springs on Jan 28<sup>th</sup>
  - Joliet on Feb 4<sup>th</sup>
  - Register and see descriptions of the workshops on the GCNWI Learning Portal: <http://gsgcnwittraining.org/login/index.php>
  - Flyer (May need to be logged in to the portal to get): [http://gsgcnwittraining.org/pluginfile.php/239/mod\\_page/content/34/Leaders%20Conference%20Flyer%202017.pdf](http://gsgcnwittraining.org/pluginfile.php/239/mod_page/content/34/Leaders%20Conference%20Flyer%202017.pdf)



# Team

- Team Introductions
  - Please see the listing of volunteers that was handed out at the beginning of the year as well as in your welcome session. If you need a new listing, please contact Selena [su406manager@gmail.com](mailto:su406manager@gmail.com). Our team e-mails are structured with su406 followed by the position name @gmail.com
    - In no particular order, they are: cookies, fallproduct, communityservice, registrar, events, daisy, brownie, junior, oldergirl, info, manager, thinkingday, finance, website and we have several people who are members at large to help out!
  - When you e-mail someone on the team, please observe the following:
    - Only send the e-mail to 1 person. You may cc: others, but we don't want your request to get lost because one of us thinks someone else is going to respond
    - Please include your troop number – we have over 130 troops and may not always have our lists available
    - Please allow 48 hours for a response – many of our volunteers have other obligations and jobs outside of Girl Scouts.



# Websites

- [www.girlscoutsgcnwi.org](http://www.girlscoutsgcnwi.org)
  - Our council website
  - Find forms, documents, and all of our volunteer support at the council level.
- <https://su406.org>
  - Our support at a local community level
    - Postings of service unit meeting notes
    - Information about events
    - Field Trip suggestions
    - New Leader page
    - Calendar



# Community Service

- Welcome Nancy Armstrong
  - [narmstrong@girlscoutsgcnwi.org](mailto:narmstrong@girlscoutsgcnwi.org)
  - Council Service Project for infants and mothers in need. Nancy provided the flyer (which we will send out and post when it is available to the public)
- Shane Sexton, [su406communityservice@gmail.com](mailto:su406communityservice@gmail.com)
  - We will continue to collect at the Hogwarts and Frozen events.
- Troop Service Projects
  - If your troop is looking to make a difference in your community and would like service unit help, please contact Selena [su406manager@gmail.com](mailto:su406manager@gmail.com)

# Other Events

- Donna-Marie Advani – [su406events@gmail.com](mailto:su406events@gmail.com)
- See the website: <http://su406.org> for all of the flyers
  - February 4<sup>th</sup>: Thinking Day
  - February 9<sup>th</sup>: First Aid
    - To register, visit <https://goo.gl/forms/cfBcpNMclaPngJEw1>  
Cost \$10 payable to the instructor
  - February 16<sup>th</sup>: CPR
    - To register, visit <https://goo.gl/forms/cfBcpNMclaPngJEw1>  
Cost \$20 payable to the instructor
  - April 21<sup>st</sup> – 23<sup>rd</sup>: White Pines (Junior and above)
    - Registration is closed
    - Do not wait to turn your final payment in. Please help us out and turn in your payment when you have it.
  - Daisy/Brownie Frozen series upcoming dates (you can register for individual sessions still – see the flyer at su406.org)
    - 1/21, 2/11, 3/11, 4/8
  - Junior/Cadette Harry Potter series upcoming dates (you can register for individual sessions still – see the flyer at su406.org)
    - 1/21, 2/11, 3/11, 4/8 –

# Thinking Day

- February 4<sup>th</sup>
- **Important: Location change – we will now be at Mead Jr. High in the cafeteria**
- Hosting Troops: we currently have 18 countries!
  - Look for e-mail from [su406thinkingday@gmail.com](mailto:su406thinkingday@gmail.com) for information for your troops.
- Traveling Troops – this is everyone else who wants to participate.
  - It is a troop event, with the troop registering girls and adults who want to come. If there is only one girl interested from your troop, she may come with a parent, but the registration process is the same.
  - If you as a troop leader cannot make it, please ask a registered parent to be your supervisor. We will have enough adults to cover your ratios, but someone from the troop has to be responsible for the girls.
  - Open House style 9am – 12pm
  - Group activity at 10am
  - The event is designed to earn the World Thinking Day official badge (goes on the front of the uniform). The badge is included in the girl price.
- All troops: Rosters and Payment due Jan 27<sup>th</sup>
- Permission slips and roster forms posted at [su406.org](http://su406.org)

# Finance

- Check in
  - Do you have a bank account?
    - If not, see Christy for available times and dates
      - E-mail [su406finance@gmail.com](mailto:su406finance@gmail.com)
  - Have you been keeping up with your accounting?
    - Updated spreadsheet for your use will be on our su406.org website this week
    - You can use whatever program works for you, including the volunteer toolkit, an excel spreadsheet
    - Easier at the end of the year if you do a monthly accounting update
  - Year end finance reports due June 15<sup>th</sup>, no exceptions

# Cookies

- Our cookie contact is Chris Stapleton, [su406cookies@gmail.com](mailto:su406cookies@gmail.com)
- Training Presentation: on council website under Cookies+, For Cookie Volunteers. “TCM Training Presentation”. Here is the link: [https://www.dropbox.com/s/193bo4nukjqffvy/17CP\\_GCNWI\\_TCM\\_Training.pptx?dl=0](https://www.dropbox.com/s/193bo4nukjqffvy/17CP_GCNWI_TCM_Training.pptx?dl=0)
- eBudde Webinars (how to use eBudde):
  - <https://fs24.formsite.com/gsgcnwi2/form217/index.html>
  - Wed, Jan 11<sup>th</sup>: 6 – 7:30pm
  - Wed, Jan 18<sup>th</sup>: 9 – 10:30am
  - There will be a recording to view next week
- Upcoming dates:
  - See page 8 print out from the leader’s guide. We handed these out, but you can find the actual leader’s guide here: [https://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/2017\\_TCMGuide.pdf](https://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/2017_TCMGuide.pdf)

# Cookies

- Girl listing in eBudde: [ebudde.littlebrownie.com](http://ebudde.littlebrownie.com)
  - Troops can add girls who do not appear on Jan 13<sup>th</sup>
  - If you have to add girls, they are NOT officially registered and NOT officially Girl Scouts and there is a problem that we have to solve.
    - What to do: ask parent for copy of registration receipt and forward to [reghelp@girlscoutsgcnwi.org](mailto:reghelp@girlscoutsgcnwi.org) with a request to search for the girl to put into your troop.
- Girls in Cookie Club: [cookieclub.littlebrownie.com](http://cookieclub.littlebrownie.com)
  - Can add any time as Cookie Club and eBudde do not talk to each other
  - Troop leader instructions:  
[https://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/17\\_cp\\_cookie\\_club\\_leader.pdf](https://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/17_cp_cookie_club_leader.pdf)
  - Family instructions:  
[https://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/17\\_cp\\_cookie\\_club\\_girl.pdf](https://www.girlscoutsgcnwi.org/content/dam/girlscouts-girlscoutsgcnwi/documents/17_cp_cookie_club_girl.pdf)



# Cookies

- Booth Sign Up (where girls sell cookies at local businesses)
  - January 15<sup>th</sup> at 7pm
  - Sites will be available to view beforehand
    - Our upload is in, so you can go and check out the locations
  - Can select 2 time slots on January 15<sup>th</sup>
  - Can select 2 additional (4 total) on January 22<sup>nd</sup>
  - Can select unlimited on January 29<sup>th</sup>
- “My Sales”
  - If you have a location you would like to contact that is exclusively for your troop because you have a personal relationship (such as Aunt Susie’s hair salon), get permission from our cookie team FIRST before contacting the location. It may already be in eBudde or someone else may have already asked about it or it may be a location that we are forbidden from contacting. If approved, Carrie will work with you to make sure the listing gets into eBudde.
- Booth tips, hacks, and bling coming at our February leader meeting!

# Cookies

- Initial Order Help Times:
  - Someone from our team will be at the Starbucks on Biesterfield in Elk Grove (across from the fire station)
    - Monday, January 23<sup>rd</sup> at 9:30 – noon (drop in)
    - Tuesday, January 24<sup>th</sup> at 6 – 9pm (drop in)
    - Help with order card addition, order entry, initial rewards, booth orders
  - Council help times will be published in an e-mail. There is an open line to call.
  - Troops must submit initial orders (order cards plus booth preorders if desired) by 11:59pm on January 24<sup>th</sup>.
  - EVERYONE can qualify for initial order rewards, regardless of proceeds for older girls.

# Cookies

- Cookie Troop 100 Challenge
  - Girl Scout of the USA initiative
  - See [www.girlscouts.org/cookie troop100](http://www.girlscouts.org/cookie troop100)
    - Troops register with GSUSA
    - Patch opportunity
    - Contest random drawing for troop funds!
    - Deadline April 30<sup>th</sup>, 2017

# To Do

- Complete your Summer and Fall updates to your annual finance report tracking sheet.
- Send any field trip requests to [su406fieldtrips@gmail.com](mailto:su406fieldtrips@gmail.com)
- Login to eBudde to make sure you have access
  - Troops add their own users after we set up one person with access